

**Annual Meeting of the Parish Council
Worton and Marston, Village Hall
May 9th 2016 following APM**

Present: Cllr Fisher; Cllr Midgely; Cllr Johnson; Cllr Bonfield; Cllr Devine; Cllr Francis; Cllr Goss; Cllr Wilshire

Apologies: none

Also present: 3 members of the public

Minutes

- 1 **Election of Chairman for the ensuing year.**
Cllr Wilshire was proposed by Cllr Francis and seconded Cllr Johnson, carried.
- 2 **Election of Vice Chairman for the ensuing year.**
Cllr Francis, proposed by Cllr Bonfield and seconded by Cllr Johnson, carried.
- 3 **Apologies for absence.**
None
- 4 **Declarations of interest.**
None
- 5 **The minutes of the last meeting of the Council.**
Proposed by Cllr Fisher and seconded by Cllr Goss, carried.
- 6 **Representative of Ian Jewson Planning to give presentation.**
This item has been withdrawn.
- 7 **Chairman's Announcements.**
Sandleaze playground is still waterlogged and difficult to use. Cllr Wilshire suggested moving the swings, seesaw and climbing equipment within the play area, or working on land drainage. Cllr Francis will get some quotes for land drainage, clerk to get prices for swings.
- 8 **Public participation** – for up to fifteen minutes, three minutes per person. [Note: this item is only for questions or representations on any matter set out below and is the only opportunity for such at this meeting. New business cannot be raised but should be requested for a future agenda to a councillor or the Clerk outside this meeting].
None
- 9 **Wiltshire Councillor's Report.**
None
- 10 **To receive financial statement for 2015/16.**
The Council noted the financial statement.
- 11 **Review of Standing Orders and Financial Regulations (proposed venue review).**
The Council were generally happy with the Standing Orders and Financial Regulations and confirmed that they would be holding meetings in the Village Hall from now on.
- 12 **Review of nominations to external bodies and reporting back.**
Neighbourhood planning reps x3
Cllr Fisher
Cllr Midgely
Cllr Bonfield
Recreation, playing fields etc officer
Cllr Francis
Footpaths officer
Cllr Wilshire
Cllr Johnson
Roads, traffic, speed watch etc officer
Cllr Johnson on speedwatch
Cllr Midgely Cllr Devine C20 to Poulshot turning

WF
ER

ER

Cllr Bonfield within the village
Internet, broadband, communications etc officer

Cllr Devine

Village hall rep

Cllr Bonfield

Cllr Wilshire

Area board rep

Rotate to cover.

Marston rep

Rotate to cover – Cllr Francis in May, then Cllr Johnson.

Emergency planning and flooding

Cllr Devine

Cllr Goss

13 **Review of memberships and subscriptions of the Council and staff to/of other bodies.**

The Council confirmed its intention to join CPRE, Community First, Wiltshire Association of Local Councils and pay for the Clerks membership of the Society of Local Council Clerks.

14 **Health and Safety Policy – to review and sign the Policy Statement for 2016/17 (no changes proposed)**

Health and Safety Policy agreed and signed.

15 **Freedom of Information Policy – to review the Policy and publication scheme (no changes proposed).**

FOI policy agreed.

16 **Complaints Policy – to review the Policy (no changes proposed).**

Agreed.

17 **Review of assets and the Asset Register updated for 2016-17.**

Reviewed and accepted.

18 **Review of Insurances.**

Insurance quote accepted.

19 **Finance – to revise and agree the 2016/17 budget.**

The Council reviewed the budget in light of recent quotes for services.

20 **Setting dates, times and place of ordinary meetings of the Council.**

The clerk circulated a calendar which showed meetings on the first Monday of each month except August, or when a Bank Holiday occurs. This was accepted.

21 **Planning matters – to receive those decisions notified, and to consider the following applications:**

16/03846/FUL Turnpike Cottage extension – public safety – make sure all tradesmans vehicles and skips are off the highway during construction. No objection.

22 **Disbursements**

SLCC £88

Insurance £573.05

WALC £251.38

E Read £328.69 and £15 by standing order

23 **Date of next Ordinary Council meeting.**

6th June 2016 7.30 Village Hall

24 **Key messages.**

Mill Race is set in order, Recreation ground – new equipment or draining/surfacing?

Meeting in the Village Hall

25 **Next meeting**

Sandleaze

Neighbourhood Plan update

Meeting ended 8.40